

# General Studio Information



## WHAT TO WEAR TO CLASS: (dress code is enforced!)

<b>Creative Movement/Pre Dance:</b>	ANY COLORED LEOTARD and PINK TIGHTS with PINK BALLET SLIPPERS. Hair pulled back into a bun or PONYTAIL. (leather ballet shoes preferred)
<b>Jazz, Tap, Tech Classes :(includes Kinder Levels)</b>	LEOTARD, TANK, or FITTED T-SHIRT with LEGGINGS/CAPRIS or “Booty” SHORTS. BLACK JAZZ SHOE (slip on) for Jazz. BLACK TAP shoes for tap. (lace up Capezio or Bloch) Hair pulled back into bun or PONYTAIL.
<b>Ballet Classes:</b>	SOLID COLORED LEOTARD with BALLET PINK TIGHTS and PINK BALLET SLIPPERS. (ballet skirts, wraps or warm ups are allowed during barre and warm up) <b>Hair pulled back into a clean Ballet BUN. Ballet dress code is strictly enforced!</b>
<b>Hip Hop:</b>	SWEATS, HIP HOP PANTS/SHORTS, LEGGINGS and ANY COLORED TANK/SHIRT, <b>CLEAN HIP HOP SHOES.</b> (tennis shoes, converse, etc) Hair may be worn down- teacher’s discretion
<b>Boys:</b>	DANCE PANTS or SHORTS with SOLID COLORED T-SHIRT and either Ballet, Tap or Jazz shoes. (see above under corresponding class)

Because proper dance technique and skills are our main focus we ask that all dancers follow dress code. There are many reasons for our dress code--

1. Movement quality- dancers can move freely and comfortably when dressed in proper dance clothes.
2. Teachers need to see dancers! Not bright colors, wild hair, baggy clothes and incorrect shoes.
3. Helps teach students responsibility, discipline and respect.
4. Sets the mood for a productive class...Dress the part, be the part.

Students will be given verbal warnings if dress code becomes a problem. If a problem continues dancers will be asked to sit out of class. *Elite sells T-shirts, Tanks, Sweatpants and sweats. Visit our website to connect to our online store.*

### Dance stores around the area are:

**Portland Dancewear, 9225 SW Hall Blvd. (503-746-452)**

**The Leotard, 2432 NE MLK Blvd. Portland, 97212 (503-284-9244)**

### TUITION INFORMATION: *A monthly statement will be sent via email.*

**Tuition is due by the 1<sup>st</sup> of each month.** Tuition can be paid by check, cash, or by auto debit (EFT service) from a checking account (EFT forms are available on our website or at the studio)

**A \$20.00 late fee notice will be sent via email if a dancers’ tuition is not received or the incorrect amount is received by 10<sup>th</sup> of that calendar month. There is a \$30.00 fee for all checks returned for NSF.**

If you have questions regarding your account, please contact Elite’s Office Manager, Phyllis Zeck, at [info@elitedancestudio.org](mailto:info@elitedancestudio.org).

Please note—our season (September-June) is based on a total of 36 lessons and tuition is made in monthly payments starting with your first class in September and continuing thru June. Most months have 4 lessons while some have 3 or 5, but tuition is prorated and your monthly tuition is the same each month. **DO NOT** adjust your monthly tuition.

### ILLNESS OR MISSED LESSONS:

*There are no refunds or credits for lessons missed.* Please do not adjust your monthly tuition for missed classes.

Payments received with the incorrect amount will be charged the \$20.00 late fee. If you know in advance that you will be missing a lesson for any reason, please let us know. Dancers may not attend another regular class as a make up (it is disruptive to students in class to have people coming in and out each week). Extended absences need to be discussed and can be worked with. **Regular attendance is a must in order to get the most out of your classes!**

### LOBBY AND DRESSING AREA:

Elite’s lobby is open during operating hours. Family and friends may stay and observe class through the viewing windows or on the live feed TV monitor. If it ever becomes a distraction for the dancers or teacher, the lobby may be asked to clear out or the blinds will be closed on viewing windows. We ask that all dancers and observers help keep the lobby clean by picking up after themselves and storing all bags, jackets, etc in the cubbies or against the wall. **Please keep conversations appropriate and positive while in the lobby.**

Elite has 4 private restrooms/changing areas available for students to use.

## **CHANGE REQUESTS- Adding or Dropping Classes:**

**Any change to your dancers' schedule, including adding or dropping classes, must be done electronically. Please visit our website and click on the add/drop box under registration.**

Once your request is processed you will receive an email confirming the change with your updated tuition information. Students wishing to drop a class must do so by the 1<sup>st</sup> of the month in order for the tuition rate change to go into effect that calendar month. NO EXCEPTIONS!

## **STUDIO CLOSURES:**

The studio is closed and there are no classes during:

**Thanksgiving Break – November 25<sup>th</sup> – 29<sup>th</sup>** Classes resume on Monday December 2<sup>nd</sup>, 2019

**Winter Break – December 23<sup>rd</sup> – January 3<sup>rd</sup>** Classes resume on Monday, January 6<sup>th</sup>, 2020

**Spring Break – March 23<sup>rd</sup> – March 27<sup>th</sup>** Classes resume on Monday March 30<sup>th</sup>, 2020

**Memorial Day – Monday May 25<sup>th</sup>, 2020**

**Last Day of Regular Classes — Friday June 12<sup>th</sup>, 2020**

The studio is OPEN and there are classes on MLK Day (January 20<sup>th</sup>) and President's Day (February 17<sup>th</sup>)

The studio is OPEN and there are classes during teacher in-service days, including end of grading period, planning days, teacher conferences, etc. The studio follows the Beaverton School District bad weather closures. If school is cancelled or let out early, all classes would be cancelled. If school starts late, but goes the rest of the day without the weather worsening, the studio would be open that night. We will communicate any weather closures via email; you can also call the studio answering machine, visit our website or Elite's Facebook page.

## **RECITAL COSTUMES:**

We order our recital costumes from catalogs. We will send home costume fees in October with payment due by November 15<sup>th</sup>. We estimate costumes to run \$55.00-\$75.00 per dancer, per class. All students are required to purchase a costume if they plan on participating in the spring recital. Once a costume is ordered, there are **no refunds or cancellations, no exceptions!**

## **RECITAL & BALLET PERFORMANCE:**

**Spring Recital & Ballet Performance – Saturday, June 13<sup>th</sup> – Saturday, June 20<sup>th</sup>, 2020 at Liberty High School.**

*Please mark your calendars!* A detailed Rehearsal and Show packet will be emailed out to all students in May.

## **CLASS PICTURES:**

**Class pictures are scheduled for Sunday, May 17<sup>th</sup>, 2020.** Picture Schedule will be emailed out in April.

## **HOME PRACTICE:**

We strongly suggest setting up a daily home practice time of 15-20 minutes for each class. All of the younger students need parent supervision and support during this practice time. The most important home practice day is the first day after your lesson. Encouraging home practice will ensure your dancer is getting the most out of their classes.

## **HAND-OUTS/NOTICES/ANNOUNCEMENTS:**

It is very important for parents to stay informed about all the happenings at Elite. In order to have the most efficient and convenient communication possible, we send all our newsletters, reminders, and announcements via email. Please let us know ASAP if you do not receive any Elite emails or Monthly Newsletters. We also ask that you notify us if you change your address so we can update our system. We encourage parents to come in to the studio and check out the bulletin board and the notes by the studio doors. Visit our website at [www.elitedancestudio.org](http://www.elitedancestudio.org), like us on Facebook, or follow us on Instagram @elitedancestudio\_pdx

## **BASIC STUDIO RULES:**

Dancers must follow dress code.

Dirty street shoes are not allowed on the studio floors

No gum chewing or eating in the studios

Please store all bags, jackets, shoes, etc in cubbies or against the wall.

No Gymnastics or horseplay in the lobby.

Please be respectful in the lobby. Keep conversations appropriate & positive. Do not leave younger children unattended.

Please pick up after yourselves and throw away all garbage. All food/drink must be kept in the waiting area.

Students are expected to treat all teachers, assistants, staff and fellow dancers with kindness and respect.